

Missing People Trustee Role (with High Net Worth experience)

Can you imagine someone you love going missing?

It's not something anyone would choose to think about but someone is reported missing every 90 seconds in the UK. For the families left behind, it's a time of huge emotional turmoil as they wait desperately for news. Research shows that, for every missing person, at least five close relatives are significantly affected. For the 180,000 people going missing every year in the UK, this means that right now, just over **one million people are directly affected**.

People (children and adults) go missing for a complex variety of reasons – including mental health, problems at home or work, exploitation and financial issues. When they disappear, they face new risks like homelessness and abuse, they become even more vulnerable to harm. Their families and friends face unimaginable heartache and anxiety as they try to cope with the emotional and practical difficulties of living with a missing loved one.

Missing People is the UK's only charity focused on this issue.

Our Vision is that every missing person is found safe and our Mission is to be a lifeline when someone disappears.

The charity was founded after the disappearance of Suzy Lamplugh in 1986 and came to prominence following a visit by **Diana, Princess of Wales**. Right now, we help 10,400 people each year. The scale of the issue is overwhelming. It is imperative that we make an urgent step-change in our growth so missing people and their loved ones will know the organisation is here and allow them to access the support they need.

Our services save lives. At Missing People we help to find adults and children, support them 24/7, and give families left behind the tools to cope, however long the journey. We reconnect those in crisis, help prevent further disappearances and advocate for positive change. From our award winning Helpline, to our law changing campaigns, to the fact that we are officially accredited as an 'extraordinary' employer, Missing People hits well above its weight.

Missing People has a five year goal to double the number of children, adults and families we help to 20,000 annually (you can view the plan [here](#)). We have a solid financial base and a strong, diverse mix of income streams. Income is growing by an average of 15% year on year despite uncertain times. We secure significant sustainable pro bono ('in kind') support, such as office space and digital billboards, to keep operational costs low.

In order to achieve our five year goal we are now looking for a very special Trustee – someone to bring their esteemed high value networks, charisma, influence and personal philanthropy to the cause.

Role Description

The charity has the highest standards of governance and leadership. Trustees are appointed by the Board of Trustees, following a recruitment process designed to ensure the trustees collectively have the range of skills, knowledge, understanding and experience needed to oversee the operation of the organisation.

Trustees are obliged to:

- Ensure that Missing People complies with: - Its aims and objectives, - Its memorandum and articles of association. - Requirements set down by funders - Regulatory requirements particularly under company law, employment law and the requirements of the Charities Commission.
- Ensure the financial probity, solvency, and stability of Missing People
- Safeguard and positively promote the good name and values of Missing People
- Support the performance of the Chief Executive

In pursuance of these responsibilities, each Trustee will be required to:

- Attend at least 75% of full Trustees' meetings (held approximately quarterly)
- Read briefing papers, reports and updates
- Lead and contribute to discussions
- Attend occasional training sessions to support them in their role
- Assist with drafting or reviewing of policies, reports, financial statements etc
- Support recruitment and selection processes
- Contribute in other ways in accordance with their skills and expertise

Person Description

The High Net Worth Trustee role requires:

- Introductions to their personal networks on behalf of the charity, in particular connecting Missing People with high-net-worth individuals and business leaders
- The ability to either organise an annual event(s) which can raise a significant sum for Missing People, or to influence an existing event to adopt Missing People as a charity partner
- Making successful peer to peer 'cold' introductions to business and charitable foundations where the charity has identified a strategic fit for a partnership/financial support
- Being an advocate for those affected by representing the charity at key meetings, pitches and appearances that could secure game-changing support for the charity
- Joining the charity's Fundraising Board, which includes Patron Sir Trevor McDonald, to help take that Board to the next level of success, and to form a link back to the Trustee Board.

Additionally, *all* Trustee are required to demonstrate the following key skills and attributes:

- Commitment to the aims and objectives of Missing People
- Willingness and availability to devote the necessary time and effort.
- Understanding of the important legal role of charitable trustee/company director.

- The ability to carry out their role with sufficient independence and without major conflict of interest.

Missing People is a registered Charity and a Company limited by guarantee. Legal accountability is held by Trustees who are also its company directors

Applications are welcome from all areas of the United Kingdom, from all communities and from a range of skills and experience.

Remuneration

The role is a trustee and therefore not remunerated.

Location:

Roebuck House, 284 Upper Richmond Road West, London SW14 7JE.

The charity is based in South West London. Applications are welcome from all areas of the United Kingdom.

Time Commitment:

Board meetings are usually held quarterly (4 times per year) in the early evening alternating between the charity's office and central London.

There are additional Committees which a Trustee might serve on which would increase the time commitment: Finance and Resources Committee, Fundraising and Marketing Advisory Group, Safeguarding Panel and Policy and Research Advisory Group.

Trustee duties will take on average one 5-10 hours a month.

In addition there are various events that take place throughout the year such as the 10k run; the Carol Service; etc which Trustees are invited to attend/ participate in.

Application Process

If you would like to apply for this position, please provide the following:

- An up to date CV or LinkedIn profile
- A covering letter which demonstrates how you meet the criteria in the Person Specification and explains why you are interested in the opportunity with Missing People
- Contact details of two referees (these will not be contacted until final interview stage)

Please submit your completed application to Rachel.steyne@missingpeople.org.uk to arrive by Friday 17 May.

Next steps

- Closing date for applications Friday 17 May.